



STEVE SISOLAK  
*Governor*

CHARLES DANIELS  
*Director*

BARBARA K. CEGAVSKE  
*Secretary of State*

AARON D. FORD  
*Attorney General*

STATE OF NEVADA  
BOARD OF PRISON COMMISSIONERS

MEETING NOTICE AND AGENDA

**Date/Time of Meeting:** Thursday, April 28, 2022, at 10:00 a.m.

**Meeting Location:**

Old Assembly Chambers  
State Capitol Building  
101 N. Carson Street  
Carson City, NV 89701

**Video Conference Location:**

Grant Sawyer Building  
555 E. Washington Avenue  
Suite 5100  
Las Vegas, NV 89101

This meeting can be heard and viewed via YouTube at: <https://youtu.be/y1NmyDL1f8Y>

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Written comments by the public should be emailed to [BOPC@doc.nv.gov](mailto:BOPC@doc.nv.gov) by 9:00 p.m. the day before the scheduled meeting and include the commenter's full name. Board members will also have the opportunity to review all comments received on or before 9:00 p.m. the day before the scheduled meeting prior to the public comment periods noticed in this agenda. Written public comment received after 9:00 p.m. the day before will be included in the record as is reasonable, and will be provided to all Board members. However, if reviewed after 9:00 p.m. the day before the meeting, it cannot be guaranteed that the Board members will have had the opportunity to review comments received after that time prior to the public comment periods.

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Public comment is limited to 3 minutes as a reasonable time, place, and manner restriction, but may not be limited based upon viewpoint. Content may be redacted due to inappropriate language. All written public comments shall, in their entirety, be included as part of the public record, unless redactions for confidentiality of names or addresses is necessary to protect third parties. In the event of technical difficulties receiving public comments during the meeting, all such comments will become part of the public record and available after the meeting.

1. Roll Call of Board Members/Establish Quorum
2. Public Comment (**1<sup>st</sup> Period – No vote or action may be taken upon a matter raised under this item of the agenda unless the matter is specifically posted on the agenda and as an item upon which action may be taken. The Board of Prison Commissioners will impose a time limit of 3 minutes. NOTE: this 1<sup>st</sup> Period of Public Comment is limited to only the items listed on the agenda.**) The Commission may place reasonable restrictions on the time, place, and manner of public comments. Items on this agenda may be taken out of order than listed. Items may be combined for consideration by the public body, or items may be pulled or removed from the agenda at any time. The Commission, within its discretion, may allow for public comment on individual agenda items. Please state your first and last name for the record.
3. Acceptance and Approval of Minutes – January 24, 2022, meeting – *Attachment 1 (for possible action)*

4. Director Daniels – Comments & Update – *Charles Daniels, Director, Nevada Department of Corrections – (for discussion only)*
5. Nevada Department of Corrections Medical & Administration Update – *Dr. Michael Minev, Medical Director – (for discussion only)*
6. Nevada Department of Corrections Operations Update – *William “Bill” Gittere, Deputy Director Operations – (for discussion only)*
7. Nevada Department of Corrections Programs Update – *Brian Williams, Deputy Director Programs – (for discussion only)*
8. Nevada Department of Corrections Support Services Update – *Lisa Lucas, Deputy Director Support Services – (for discussion only)*
9. Nevada Department of Corrections Prison Industries Update – *W. C. “Bill” Quenga, Deputy Director Prison Industries – (for discussion only)*
10. Nevada Department of Corrections Human Resources – *Kimberly Smith, Chief Human Resources Officer – (for discussion only)*
11. Office of Inspector General – *James “Kendall” Jones, Inspector General – (for discussion only)*

***\*Please note: there are several Administrative Regulations on the agenda to be presented to the Board members for discussion and possible action. To move forward through the agenda, Chris Franklin, Management Analyst IV; will announce each Administrative Regulation to the Board of Prison Commissioners after discussion and possible action has been completed.\****

12. Administrative Regulation 339 “Code of Ethics Employee Conduct” Temporary Edition – *Exhibits 12a & 12b – (for discussion and possible action)*
13. Administrative Regulation 502 “Youthful Offender Classification” Temporary Edition – *Exhibits 13a & 13b – (for discussion and possible action)*
14. Administrative Regulation 503 “Conduct of Objective Classification” Temporary Edition – *Exhibits 14a & 14b – (for discussion and possible action)*
15. Administrative Regulation 504 “Initial Classification Process” Temporary Edition – *Exhibits 15a & 15b – (for discussion and possible action)*
16. Administrative Regulation 521 “Custody Categories and Criteria” Temporary Edition – *Exhibits 16a & 16b – (for discussion and possible action)*
17. Administrative Regulation 658 “Reasonable Accommodation for Offenders with Disabilities” Temporary Edition – *Exhibits 17a & 17b – (for discussion and possible action)*

18. Administrative Regulation 707 "Offender Disciplinary Process" Temporary Edition – Exhibits 18a & 18b – (for discussion and possible action)
19. Administrative Regulation 740 "Offender Grievance Procedure" Temporary Edition – Exhibits 19a & 19b – (for discussion and possible action)
20. Public Comment (**2<sup>nd</sup> Period – This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period. The Commission will impose a time limit of 3 minutes.**) No vote or action will be taken upon a matter raised under this item of the agenda. The Commission may place reasonable restrictions on the time, place, and manner of public comments. Please state your first and last name for the record.
21. Adjournment

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**NOTE:** This meeting is being recorded. Materials for this meeting are posted on the Board of Prison Commissioners' website for review prior to the meeting. To request supporting materials not posted on the website for the Board of Prison Commissioners meetings, you must submit a *Public Information Request* form available on the Nevada Department of Corrections website <http://doc.nv.gov>. In your request, be specific and provide the dates of the meetings.

We are pleased to make reasonable accommodations for attendees with disabilities. Please notify Maria Tello-Magana at (775) 684-5709.

NOTICES FOR THIS MEETING HAVE BEEN POSTED IN ACCORDANCE WITH NRS 241 AT THE FOLLOWING LOCATIONS:

The State Capitol, 101 North Carson Street, Carson City, Nevada 89701  
The Grant Sawyer State Office Building, 555 East Washington Avenue, Suite 5200; Las Vegas, Nevada 89101  
The Nevada State Legislative Building, 401 South Carson Street, Carson City, Nevada 89701  
The Nevada State Library, 100 North Stewart Street, Carson City, Nevada 89701  
The Nevada Secretary of State Website ([www.nvsos.gov](http://www.nvsos.gov))  
The State of Nevada Website ([www.nv.gov](http://www.nv.gov))  
The Department of Corrections Website ([www.doc.nv.gov](http://www.doc.nv.gov))  
The Nevada Public Notice Website (<https://notice.nv.gov>)